

COUNCIL PROPOSALS TO THE GENERAL ASSEMBLY ON THE DRAFT TERMS OF REFERENCE FOR COMMITTEES AND SUBSIDIARY BODIES

Introduction

1. In accordance with Article 7 (f) of the Convention, the General Assembly will “Establish and terminate Committees and subsidiary bodies and review and approve their Terms of Reference”.
2. The draft General Regulations propose in Article 3, section 1 (b) that “The General Assembly will determine participation in subsidiary bodies as part of the development of the Terms of Reference for those subsidiary bodies”.
3. The draft General Regulations also propose in Article 6, section 3 (b) that the Secretariat will “prepare draft terms of reference for Committees and subsidiary bodies”.
4. Having regard to the successful execution of the work programmes of the International Association of Marine Aids to Navigation and Lighthouse Authorities for many years, the General Assembly might want to review and approve the structure of the present association with four committees, a Legal Advisory Panel and a Policy Advisory Panel. These committees and subsidiary bodies have been long established by the Council of the association, have successfully supported the endeavours of the association and fulfil the Goals and Priorities of the Strategic Vision.

The draft *Terms of Reference* (as attached in Annexes 1 – 6) are proposed for the following committees and subsidiary bodies:

- (i) Marine Aids to Navigation Requirements and Management Committee (ARM)
- (ii) [Digital Technology Committee (DTC)]
- (iii) Marine Aids to Navigation Engineering and Sustainability Committee (ENG)
- (iv) Vessel Traffic Services Committee (VTS)
- (v) Legal Advisory Panel (LAP)
- (vi) Policy Advisory Panel (PAP)

5. The draft *Terms of Reference for Committees and Subsidiary Bodies* have been drafted by the transition Secretariat and agreed by the transition Policy Advisory Panel and the transition Legal Advisory Panel.

6. The transition Council have approved the draft *Terms of Reference* (as attached in Annexes 1 – 6) and now forward the draft proposals to General Assembly for approval.

Discussion

7. The draft Terms of Reference, attached in annexes 1 – 6, have been prepared in a manner that would ensure that they would:

- (a) provide a high-level framework that is both clear and concise; and
- (b) provide a link between the subsidiary body, the Convention and the proposed General Regulations including the Rules of Procedure.

8. The Convention and General Regulations contain comprehensive detail on areas such as the *Establishment and Functions of Committees and Other Bodies*, *Appointment of Chair and Vice Chair* and *Rules of Procedure*. Therefore, in order to avoid confusion, the documents have been drafted to avoid duplication. In order to make a link between the Convention and General Regulations, they are referenced where appropriate and, in some cases such as the section on *Participation*, they are made specific to the committee or subsidiary body.

9. The remaining key areas that the drafts address, notwithstanding the references to the Convention and the General Regulation text, are:

- (i) Name of committee or subsidiary body
- (ii) Participation – specific examples given for the subsidiary body complimenting the proposed Article 6.1 of the General Regulations.
- (iii) Aims and objectives – specific to the subsidiary body in order for the Committee to support the aims and objectives of the Organization as stated in Article 9.1 of the Convention.
- (iv) Activities
- (v) Deliverables
- (vi) Relationship with other bodies

10. The proposed Terms of References have been drafted in a manner that they can be read as stand alone documents. Therefore they include an element of necessary repetition from other documents, such as the Convention and General Regulations, for readability purposes.

Action requested of the General Assembly

10. The General Assembly is invited to establish the following committees and subsidiary bodies:

- (i) Marine Aids to Navigation Requirements and Management Committee (ARM)
- (ii) [Digital Technology Committee (DTC)]
- (iii) Marine Aids to Navigation Engineering and Sustainability Committee (ENG)
- (iv) Vessel Traffic Services Committee (VTS)
- (v) Legal Advisory Panel (LAP)
- (vi) Policy Advisory Panel (PAP)

11. The General Assembly is invited to approve the *Terms of Reference for Committee and Subsidiary Bodies* as attached as annexes 1- 6.